



National Indigenous
Homelessness
Council

National Indigenous Homelessness Engagement Knowledge Carrier Role Description

Job Title	National Indigenous Homelessness Engagement Knowledge Carrier
Position Type	Project Specific Contract
Location	Remote from anywhere in Canada
Closing Date	This opportunity will remain open until filled
How to Apply	Submit a cover letter and resume as one (1) PDF to Admin@nihc-cnasa.ca with the subject line APPLICATION - (YOUR NAME) NIHC Engagement Knowledge Carrier (Please use only this method to ensure that we receive your documents)
Given the mission of the National Indigenous Homelessness Council and the cultural expertise required for this role, <i>First Nations, Inuit, or Métis candidates will be given priority.</i>	

About NIHC: Founded in 2018 and incorporated in 2021, the National Indigenous Homelessness Council (NIHC) is a community-led coalition dedicated to serving Indigenous organizations and individuals addressing homelessness. NIHC aims to provide holistic and culturally relevant support and is growing rapidly on the national stage.

Our Core Objectives:

1. Coordinate and implement programs at national and provincial levels to mitigate homelessness.
2. Ensure culturally relevant services for urban, rural, and remote Indigenous peoples.
3. Offer strategic advice and evaluation to governments and stakeholders.
4. Advocate for policies that address and mitigate Indigenous homelessness across diverse communities.

About Reaching Home: Reaching Home is Canada's federal strategy launched in 2019 to combat homelessness, emphasizing community-based solutions and local decision-making. It supports the Housing First approach, ensuring stable housing with supportive services to empower communities in addressing homelessness uniquely and sustainably.

About the Homelessness Reduction Innovation Fund (HRIF): The Homelessness Reduction Innovation Fund is a \$50 million initiative designed to support communities in developing



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innovation projects aimed at preventing homelessness and accelerating the creation of housing for individuals currently experiencing homelessness. This funding is part of the federal government's \$1 billion commitment to Reaching Home: Canada's Homelessness Strategy, announced in Budget 2024.

Overview of Role: The National Indigenous Homelessness Engagement Knowledge Carrier plays a crucial role in developing toolkits for the Indigenous Homelessness Community Entities and Community Advisory Boards to effectively integrate national approaches to responding to homelessness into their local community framework. Reporting to the Cultural Insights Advisor, this position requires a blend of technical expertise, research and development ability, and project management skills.

Duties and Responsibilities:

- **Data Assessment and Consultation:** Collaborate with Indigenous communities to enhance data collection and ensure processes align with community priorities and ways of knowing, integrating quality improvement methods and tools that support community-led efforts to reduce homelessness.
- **Resource Identification and Development:** Identify and compile existing resources, design and create tailored toolkits, and ensure Indigenous community perspectives are represented in the implementations of culturally relevant strategies.
- **Community Engagement:** Collaborate with national and local organizations, government agencies, and Indigenous groups to ensure that broader national approaches to homelessness are informed by and aligned with Indigenous ways of being and doing, as reflected in the toolkits.
- **Research and Documentation:** Prepare reports and documentation outlining the toolkit development process, community engagement findings, and recommendations for ongoing improvements.
- **Monitoring and Evaluation:** Establish metrics for evaluating the effectiveness of the toolkits and the impact of their implementation in particular communities across the country.
- **Collaboration and Advocacy:** Provide ongoing support and consultation to local communities as well as the wider HRIF project team to ensure effective implementation and adaptation of the toolkits as needed.



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Travel Requirements: National travel may occasionally be required for this role, which may include work extending into evenings or weekends. Travel is not anticipated to exceed five trips per year for this project. Additionally, there may be opportunities to present project findings or outcomes at national conferences. Specific travel requirements and knowledge dissemination activities will be determined as the project progresses.

Essential Qualifications & Skills:

- **Indigenous Community Experience:** Proven experience working respectfully with Indigenous communities. Familiarity with Indigenous governance structures and community protocols.
- **Relationship Management:** Demonstrated ability to manage community relationships effectively.
- **Adaptability:** Flexibility to adapt approaches and strategies based on community feedback and changing circumstances. Willingness to learn and incorporate new ideas into toolkit development.
- **Research, Analysis, and Tool Development:** Experience in conducting both qualitative and quantitative research and assessing the quality of data. Proficiency in planning, executing, and evaluating training program projects, with the ability to manage timelines and resources effectively.
- **Administrative Proficiency:** Experienced in performing administrative tasks including policy design, note-taking, and meeting facilitation.
- **Self-Motivation and Organizational Skills:** Highly organized, detail-oriented, and capable of meeting deadlines.
- **Technical Skills:** Proficient in Microsoft Office (Excel, Word, PowerPoint) and online meeting platforms like Zoom and Teams. Familiarity with qualitative data software is a plus.
- **Communication:** Exceptional writing and interpersonal skills, capable of producing clear communications facilitating discussions to convey complex concepts in an accessible manner.

Education:

- A degree in Indigenous Studies, Social Work, Community Development, Public Health, or a related field, or an equivalent combination of education, training, and life experience.



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- Additional training or certifications in homelessness prevention, community engagement, or cultural competency are advantageous.

Desirable Attributes:

- Alignment with the principles of Humility, Truth, Honesty, Bravery, Wisdom, Love, Patience, and Respect.
- Deep understanding of the diverse cultures, languages, histories, and perspectives of Indigenous communities.
- Familiarity with social, economic, and health issues impacting Indigenous peoples.
- Knowledge of the Reaching Home strategy and related Indigenous homelessness issues.
- Indigenous language skills or bilingualism.
- Valid driver's license.

Working Conditions:

- This is a remote position offering flexibility in working location, provided connectivity requirements are met. The role involves significant screen time, and all necessary equipment will be supplied.

Compensation:

- \$46/hour based on a 37.5-hour workweek.
- Compensation in lieu of benefits.
- Coverage for internet, work phone, and travel expenses