



## National Indigenous Homelessness Council

### National Indigenous Homelessness Cultural Insights Advisor Role Description

<b>Job Title</b>	National Indigenous Homelessness Cultural Insights Advisor
<b>Position Type</b>	Project Specific Contract
<b>Location</b>	Remote from anywhere in Canada
<b>Closing Date</b>	This opportunity will remain open until filled
<b>How to Apply</b>	Submit a cover letter and resume as one (1) PDF to <a href="mailto:Admin@nihc-cnasa.ca">Admin@nihc-cnasa.ca</a> with the subject line APPLICATION - (YOUR NAME) NIHC Cultural Insights Advisor (Please use only this method to ensure that we receive your documents)
Given the mission of the National Indigenous Homelessness Council and the cultural expertise required for this role, <b><i>First Nations, Inuit, or Métis candidates will be given priority.</i></b>	

**About NIHC:** Founded in 2018 and incorporated in 2021, the National Indigenous Homelessness Council (NIHC) is a community-led coalition dedicated to serving Indigenous organizations and individuals addressing homelessness. NIHC aims to provide holistic and culturally relevant support and is growing rapidly on the national stage.

#### Our Core Objectives:

1. Coordinate and implement programs at national and provincial levels to mitigate homelessness.
2. Ensure culturally relevant services for urban, rural, and remote Indigenous peoples.
3. Offer strategic advice and evaluation to governments and stakeholders.
4. Advocate for policies that address and mitigate Indigenous homelessness across diverse communities.

**About Reaching Home:** Reaching Home is Canada's federal strategy launched in 2019 to combat homelessness, emphasizing community-based solutions and local decision-making. It supports the Housing First approach, ensuring stable housing with supportive services to empower communities in addressing homelessness uniquely and sustainably.

**About the Homelessness Reduction Innovation Fund (HRIF):** The Homelessness Reduction Innovation Fund is a \$50 million initiative designed to support communities in developing innovation projects aimed at preventing homelessness and accelerating the creation of housing for individuals currently experiencing homelessness. This funding is part of the federal government's \$1 billion commitment to Reaching Home: Canada's Homelessness Strategy, announced in Budget 2024.



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**Overview of Role:** The Cultural Insights Advisor will provide cultural oversight and leadership to the Homelessness Reduction Innovation Fund project, ensuring alignment with Indigenous values, priorities, and ways of being. This role will work closely with the CAEH team and Indigenous innovation project applicants to embed culturally competent practices throughout the project. Additionally, the Advisor will guide the development of community-led, Indigenous-specific toolkits, offering support to Indigenous communities navigating data collection and management, analytics, and the Canadian homelessness system.

### **Duties and Responsibilities:**

- **Cultural Competency:** Lead efforts to embed cultural safety and Indigenous ways of knowing into project planning and implementation. Act as a cultural liaison, ensuring Indigenous cultures, histories, and perspectives are integrated into policies, procedures, and resources. Uphold principles of reconciliation, respect, and equity for Indigenous Peoples.
- **Team Leadership:** Oversee Indigenous-focused components of the project, including toolkit development and community engagement. Mentor staff to ensure consistent and culturally informed strategies. Report regularly to the NIHC Executive Director on project progress, challenges, and outcomes, while monitoring the effectiveness of Indigenous-focused initiatives.
- **Community Engagement and Wise Practices:** Collaborate with partners, Improvement Advisors and stakeholders to ensure Indigenous perspectives shape project activities. Support the Knowledge Carrier in delivering culturally appropriate toolkits and resources. Build and maintain relationships with Indigenous communities, prioritizing their needs and voices. Identify and document effective engagement practices, offering recommendations for improving Indigenous-specific homelessness solutions.

**Travel Requirements:** National travel may occasionally be required for this role, which may include work extending into evenings or weekends. Travel is not anticipated to exceed five trips per year for this project. Additionally, there may be opportunities to present project findings or outcomes at national conferences. Specific travel requirements and knowledge dissemination activities will be determined as the project progresses.

### **Essential Qualifications & Skills:**

- **Indigenous Community Experience:** Proven experience working respectfully with Indigenous communities. Familiarity with Indigenous governance structures and community protocols.



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- **Relationship Management:** Demonstrated ability to manage community relationships effectively.
- **Project Management:** Proficiency in project planning, implementation, and evaluation, including budgeting and resource allocation. Ability to manage multiple deliverables simultaneously and meet deadlines.
- **Collaboration and Analysis:** Skills in advocating for Indigenous rights and interests within organizational contexts. Ability to negotiate effectively with diverse stakeholders to achieve mutually beneficial outcomes. Ability to evaluate project data and provide actionable insights.
- **Administrative Proficiency:** Experienced in performing administrative tasks including policy design, note-taking, and meeting facilitation.
- **Self-Motivation and Organizational Skills:** Highly organized, detail-oriented, and capable of meeting deadlines.
- **Technical Skills:** Proficient in Microsoft Office (Excel, Word, PowerPoint) and online meeting platforms like Zoom and Teams. Familiarity with qualitative data software is a plus.
- **Communication:** Exceptional writing and interpersonal skills, capable of producing clear communications facilitating discussions to convey complex concepts in an accessible manner.

### Education:

- A degree in Indigenous Studies, Social Work, Community Development, Public Health, or a related field, or an equivalent combination of education, training, and life experience.
- Additional training or certifications in community engagement or project management are advantageous

### Desirable Attributes:

- Alignment with the principles of Humility, Truth, Honesty, Bravery, Wisdom, Love, Patience, and Respect.
- Deep understanding of the diverse cultures, languages, histories, and perspectives of Canadian Indigenous communities.
- Familiarity with social, economic, and health issues impacting Canadian Indigenous peoples.
- Knowledge of the Reaching Home strategy and related Indigenous homelessness issues.
- Indigenous language skills or bilingualism.



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- Valid driver's license.

### **Working Conditions:**

- This is a remote position offering flexibility in working location, provided connectivity requirements are met. The role involves significant screen time, and all necessary equipment will be supplied.

### **Compensation:**

- \$50 hour based on a 37.5-hour workweek.
- Compensation in lieu of benefits.
- Coverage for internet, work phone, and travel expenses